

ELIGIBLE GRANT EXPENSE - MATCH GUIDE

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ELIGIBLE GRANT EXPENSES

CASH MATCH

IN-KIND MATCH

PERSONNEL

IDEM does not offer grant funds for personnel expenses.
(Exception: projects with a regional or statewide impact may request up to 15% of the total grant request for administrative expenses .)

New personnel salary (for additional personnel required for expansion of services)

Salaries and wages for current personnel.
Volunteer time (\$10/hr.).
Donated services.
Teacher/professional time (\$20/hr.).

PROJECT COSTS

Purchase of equipment.
Purchase of gloves, packing materials, supplies, drums, etc.
Professional training.

Access fees for on-line research.
Purchase of equipment.
New computer equipment/software that is required for the project.
Production costs in excess of grant award.

Operator time on equipment.
Maintenance of equipment.
Donated goods and materials

OPERATING COSTS

IDEM does not offer grant funds for day to day operating expenses.

Building space property value (portion used for new project), building and office space (rent/lease), utilities.
Disposal costs.

Travel, maintenance, overhead, insurance and liability expenses.
Existing computer equipment and software.

PROFESSIONAL FEES/ CONTRACTOR SERVICES

Subcontracting for development of workshops, training programs/materials, conferences, publications, waste assessments, market research, collection contracts, or other media.

Paid consultant fees, contractor fees, service fees, distribution costs.

Donated consultant or contractor fees.

EDUCATION/PROMOTION COSTS

Printing, photocopying, promotional materials, postage, distribution costs, labels, and buying advertising space or time.
Purchase of promotional materials, magnets, manuals, and kit support materials.
Development of publications, training materials, or other media.

Publication expenses and room rental fees.

In-office generated copies/printing.

Cash match: direct cash expenditures for the project.
In-kind match: local commitment in the form of non-cash expenditures

This guide is an example of eligible grant expenses and common match expenditures. It is not meant to be a complete list. Contact your regional representative for additional information www.IN.gov/idem/oppta/recycling/staff.pdf. Contact the Source Reduction and Recycling Branch Chief at (800)988-7901 for eligibility determinations.